# DIY FACILITATOR GUIDE

### **TITLE: Gifts and Capacities**

**SUBTITLE:** Supporting your team in aligning person centered practices with the HCBS Final Rule **SUGGESTED TIME:** 42 minutes

MATERIALS NEEDED: Gifts and Capacities Activity Packet for each team member, blank paper or large postit paper, pens

LENGTH	TITLE	ACTIVITY	WHAT YOU CAN SAY
<b>2</b> min	Welcome	Connecting your team to the purpose of today's video  HOW TO DO IT:  • Gather your team around a screen so they can see and hear the video.  • Print the Gifts and Capacities Activity Packet for each team member.	"Today we are going to learn a new skill that will support us in discovering more about each other and the people we support.  As we continue to support people in living their best life, we want to make sure that their gifts and talents are being recognized and embraced. It is also important as a team we are acknowledging and celebrating each other gifts!
			Today we will spend some time discovering each others gifts and discussing how we can use the skill with the people we support."
<b>10</b> min	Play Video		
<b>20</b> min	Group Activity	Discover the unique gifts and skills of each member of the team.	"Does anyone have any questions on what we are doing? Great, let's go ahead and break into partners.
		Pause the video at 10 min     50 sec	One person will spend the first 5 minutes telling your partner about an event you were proud to be a part of.
		Each member of your team should have the Gifts and Capacity Activity Sheet available	After 5 minutes, the partner who was listening, will list the gifts they heard within your story. Please be sure to write them down on your gifts and capacity activity sheet."
		<ul> <li>Group your team into partners.</li> </ul>	After 10 minutes, switch.
		<ul> <li>o 5 minutes to share their story</li> <li>o 5 Minutes to capture their gifts that their partner highlights</li> <li>o Switch</li> </ul>	Optional: After the activity you can take extra time to ask each team member to share a few of their gifts they were able to discover in the conversation.
	<b>FACILITATOR</b> If you have an odd number of team members create one group of three  If you are facilitating via zoom, you'll place the pairs in a breakout room for 20 minutes, broadcasting to switch at 10 minutes.		



#### **Play Video**





## Group Discussion

Brainstorm ideas on how to use Gifts and Capacities within your organization.

### HOW TO DO IT:

• Use a large sheet of paper to capture the team's collective thoughts.

"I'd like to hear everyone's ideas on how we can use this skill to capture the gifts and skills with the people that we support. What is positive and possible?

We can do a round or start popcorning ideas."



- Be sure to capture people's ideas. It is also essential to validate and thank people for their contributions as they share ideas!
- Create a plan with your team on how to move forward with their ideas. Identifying supports needed and when you plan to follow up.



What's Next



**SUGGESTED NEXT VIDEO:** Places and Possibilities

